



Posting Date: November 16th, 2022

Project Manager – Marquette, MI Operations

Founded in 1916, Lakehead Constructors, Inc. is a leading construction company in the Twin Ports and Iron Range, providing high-quality construction, management and building services to a wide variety of industries in the Upper Midwest region. With one of the most diverse portfolios in the area, Lakehead specializes in industrial construction, including institutional and commercial, mining and steel, oil and gas, power generation and railroad. Founded on a mission of safety, quality, service and innovation, Lakehead employs a highly skilled, flexible workforce with a passion for providing the highest quality service.

If you enjoy a fast-paced work environment that offers a wide variety of challenging work, and you have a passion for safety, quality, service and innovation, make Lakehead Constructors, Inc. your next career move. With an opportunity to be a part of a highly skilled construction team and the ability to work on a diverse portfolio of projects, Lakehead offers competitive wages and vacation, as well as an excellent benefit package including health, dental, and retirement.

Lakehead Constructors, Inc. is seeking an experienced Project Manager to join our team, focused on industrial construction and maintenance with an emphasis on mining maintenance in Marquette, MI. This position is responsible for managing and executing all assigned construction projects. The Project Manager will also work closely with company leadership in developing new clients and projects in Michigan and will act as the primary point-of-contact for the geography's network and client relations. The ideal candidate will be self-driven and strive for continuous improvement in a complex and dynamic work environment.

Required skills include, but are not limited to:

Project Management Skills:

- Coordinate workflow and communicate to project staff members on project details and status
- Develop and maintain positive relationships with the engineering / architect team assigned to projects and establish proper flow of communication / documents between parties, including purchase orders, RFI's, change orders and project meeting minutes
- Review construction means and methods with Superintendent
- Effectively communicate with Field Supervision and Project Engineers to ensure that current plans and specifications are used, required materials and equipment are on-site, and ensure compliance with client and Company
- Utilize appropriate safety processes and ensure they are communicated
- Implement QA / QC standards and ensure appropriate ISO 9001 procedures are implemented
- Manage subcontractor selection and monitor performance
- Complete required reports and paperwork in a timely manner utilizing construction ERP software
- Develop Critical Path Method (CPM) schedule for project or outage. Ensure it is maintained and communicated with appropriate parties

- At close of project, complete project close-out meeting and oversee preparation of final project punch list for owner's review

Project Financial Oversight and Responsibility:

- Work with the estimating department to develop estimates and bid projects
- Develop project budget and enter accurately into Construction ERP software (Vista Viewpoint)
- Complete risk assessment and analysis of deviations throughout duration of project
- Review and approve all project subcontracts, purchases, timesheets and expense reports, and ensure timely completion of A/P unapproved invoices
- Ensure timely billing of customer invoices and follow up on collections when required
- Monitor and control project costs and report to Vice President of Construction on status
- Assemble and review final project unit costs to be used for reference for future bids

Qualifications:

Education and / or Experience

Undergraduate degree in Engineering or Construction Management preferred

2-5+ years of experience managing mining or heavy industrial repairs/projects, understands union contracts and manages work accordingly

Any equivalent combination of education and / or experience will be considered

Qualified candidate must have a valid driver's license, as travel to job sites will be required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities of this position. The essential duties and responsibilities of this job may also be modified to provide suitable, gainful employment to those individuals who have been released to return to work with temporary or permanent restrictions.

Lakehead Constructors, Inc. is an Equal Opportunity Employer

Pay is commensurate with education and experience

send resume to Human Resources at
careers@lakeheadconstructors.com